



The Harrow Refugee Forum

MEMBERSHIP APPLICATION FORM NOTES

The Harrow Refugee Forum (HRF) is a community development and an inclusive organisation working with migrant and refugee led organisations. The Forum provides a powerful voice for the migrant and refugee communities in Harrow.

AIMS AND OBJECTIVES

The aim & objectives of the Forum are to:

1. Advise on ways of improving the accessibility and appropriateness and of existing mainstream or social welfare provisions for the migrant and refugee communities.
2. Create alliances and partnerships between migrant refugee community organisations to identify the common needs of their communities and develop shared services in response to them.
3. Strengthen the development of migrant and refugee community organisations and assist them to provide effective services to their communities and to take part in productive partnership with statutory, private and voluntary agencies.
4. Monitor both the provision and use of mainstream services for the local migrant and refugee communities and evaluate its acceptability.
5. Relieve poverty amongst the migrant and refugee population and empower these communities to take control of their lives.
6. Facilitate cross-cultural understanding and integration on the basis of cultural diversity.
7. Create a stable resource base for migrant and refugee community activities through the provision and management of a community resource centre with office facilities for the local community organisations.
8. Build partnership with statutory, private and voluntary sector agencies to ensure access by migrant and refugee communities to basic services and to provide supplementary services where needed.

ACTIVITIES

The Harrow Refugee Forum is an organisation that recognises and embraces the cultural diversities and strengths of the differing migrant and refugee communities in Harrow and seeks to work in partnership with these community groups to empower, involve, support and advise them through community development, training, consultation and education.

COMMUNITY DEVELOPMENT

We aim to provide training, capacity building, fund-raising, project development, provision of regular information through mailings and newsletters to our member organisations.

COMMUNITY EVENTS

The Harrow Refugee Forum encourages and helps the community based organisations to organise community events and festivals.

OFFICES AND RESOURCES

The Harrow Refugee Forum (HRF) recognises and addresses the need for each refugee and migrant organisation to have access to office-based space to promote their work. Therefore it is the medium-term aims of the Forum to engage in the creation of a Community Resource Centre with office facilities.

MEMBERSHIP

Membership of the Harrow Refugee Forum is currently open to the refugee, migrant and minority led community organisations based in the London Borough of Harrow and to other organisations that are not based in the Borough but have a significant number of users and members in the London Borough of Harrow. Also, to other organisations working with refugees or minority ethnic communities. These organisations must accept the constitution and demonstrate their willingness to participate actively in promoting The Harrow Refugee Forum. For this purpose two classes of membership is awarded as follows:

Full Membership

- a) Full membership of the Harrow Refugee Forum will be awarded to harrow based refugee-led organisations that has applied for membership and represents a well-established organisation that has been in existence for at least one year.
- b) Full membership of the Harrow Refugee Forum will be awarded to a Harrow based refugee-led organisation that has submitted an application form together with a copy of the names and addresses of its officers, i.e. Chair, secretary, Treasurer and Vice-Chair if appropriate.
- c) Full membership of the Harrow Refugee Forum will be awarded to a Harrow based refugee-led organisations that has submitted signed minutes of the organisation's Management Committee endorsing that decision.

Associate Membership

- a) Associate membership will be offered to minority not currently refugee-led organisation based in the London Borough of Harrow that has applied for membership and represents a well-established organisation.
- b) Associate membership will be offered to refugee-led organisation based in the London Borough of Harrow that has applied for membership and has recently established organisation or that has been in operation for less than one year.
- c) Associate membership will be offered to any minority organisation not currently based in the London Borough of Harrow that has applied for membership and has users or members residing in the London Borough of Harrow
- d) Associate membership will be offered to refugee-led organisation not based in the London Borough of Harrow that has applied for membership and that has users or members residing in the London Borough of Harrow.

1 - The awarding of membership of the Harrow Refugee Forum will be of the competence of the Executive Committee of The Harrow Refugee Forum.

2 - Failure to attend or send apologies to three consecutive meetings will result in the organisation membership being referred for termination by the Annual General Meeting

3 – Once an organisation membership that has been referred to the AGM for termination it ceases to have the constitutional rights to vote, influence any decision on any meeting of the Forum or to participate on any venue of the Forum as member.

4 – Only Full Members are entitled to cast a vote for the officers and for the Executive Committee of the Full Members representation.

5 – Only Associate Members are entitled to cast a vote for the Associate Members representation in the Executive Committee of the Harrow Refugee Forum.

6 – The Executive Committee (EC) shall present to each AGM the report and the account of The Harrow Refugee Forum (HRF) for the preceding year.

7 – Nomination for the election of the Executive Committee (EC) must be made by members of the Refugee Forum in writing and according to their constitutional eligibility.

8 – The election shall be by secret ballot.



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ORGANISATION:

NAME OF CONTACT:

POSITION:

TELEPHONE:

FAX:

EMAIL:

WEBSITE:

ADDRESS:

IN WHICH BOROUGH ARE YOU BASED?

Details of management committee / board members: how many people are on your management committee?

Names of Management Committee / Board Members / Trustees

1 – Chair:

Address:

Tel:

Fax:

Email:

2 – Vice Chair

Address:

Tel:

Fax:

Email:

3 – Secretary

Address:

Tel:

Fax:

Email

4 – Treasurer

Address:

Tel:

Fax:

Email

WHAT IS THE LEGAL STRUCTURE OF YOUR ORGANISATION: (Please tick the appropriate box)

<input type="checkbox"/>	Company Limited by Guarantee	<input type="checkbox"/>	Un-incorporated Voluntary Organisation
<input type="checkbox"/>	Registered Charity	<input type="checkbox"/>	Registered Friendly Society
<input type="checkbox"/>	Company Limited by Share	<input type="checkbox"/>	Housing Association
<input type="checkbox"/>	Partnership	<input type="checkbox"/>	Other (please specify)

PLEASE DESCRIBE THE OBJECTIVE OF YOUR ORGANISATION:

What is the ethnic breakdown of your management committee? How many are:		
African:		White:
Asian:		Other (please specify):
Caribbean:		
What services does your organisation provide and which communities benefit from these?		

Please tick the issues you would like The Harrow Refugee Forum to address:

<input type="checkbox"/>	Economic development & regeneration	<input type="checkbox"/>	Employment
<input type="checkbox"/>	Welfare	<input type="checkbox"/>	Faith & Religion
<input type="checkbox"/>	Transport	<input type="checkbox"/>	Education
<input type="checkbox"/>	Health	<input type="checkbox"/>	Housing
<input type="checkbox"/>	Environment	<input type="checkbox"/>	

Please specify any other issues you like the HaRF to address:

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Please tick the committee to which you would like your organisation to participate:

<input type="checkbox"/>	Community & voluntary sector	<input type="checkbox"/>	Business
<input type="checkbox"/>	The Arts	<input type="checkbox"/>	Youth Groups

NAME:	POSITION:	SIGNED:	DATE:

<p>OFFICE USE ONLY</p> <p>PROCESSED BY:</p> <p>DATE:</p>	<p>OFFICE USE ONLY</p> <p>MANAGEMENT COMMITTEE DECISION</p>
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